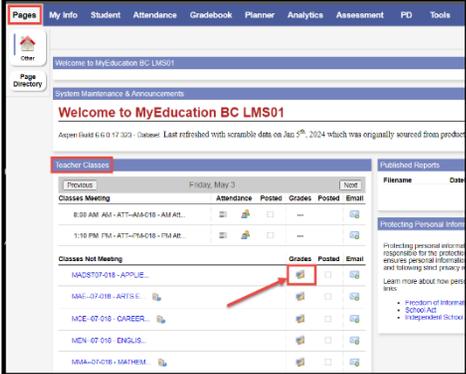
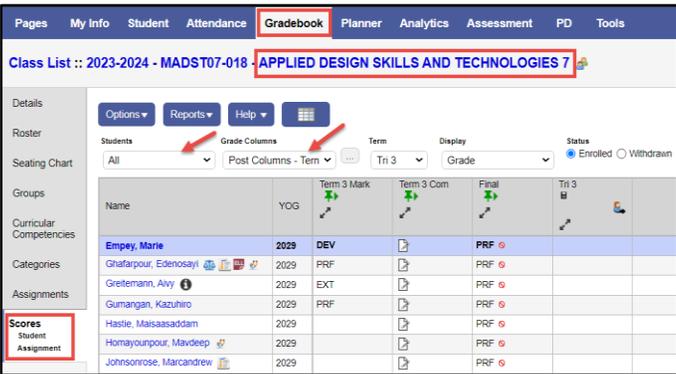
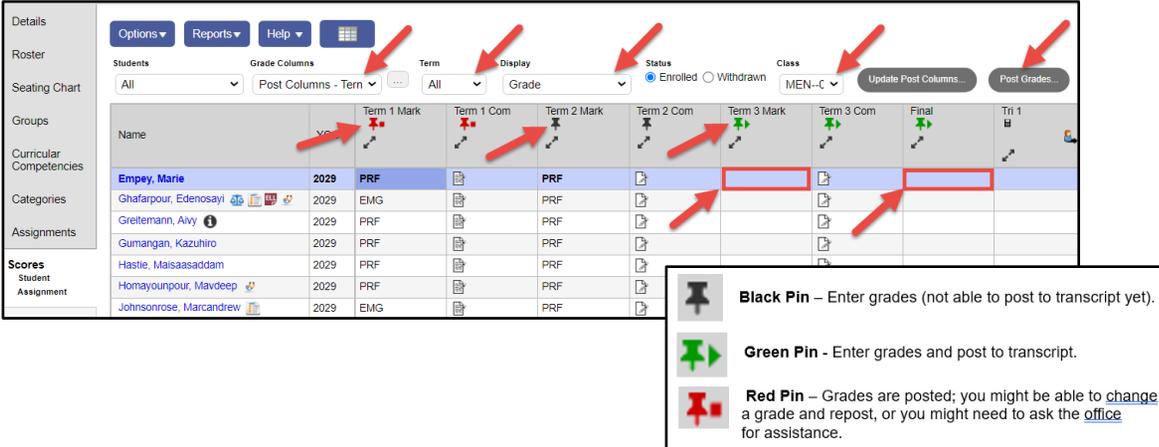
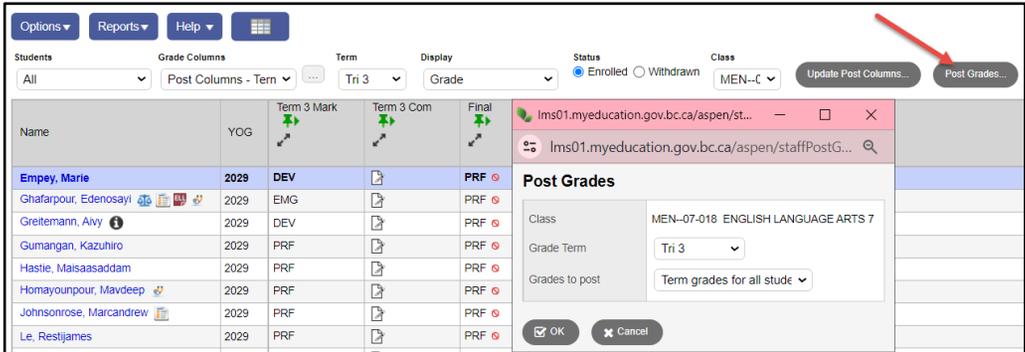


## Preparing For Learning Update - Checklist v1.0

Task	How to	Notes
Log in to MyEducation BC 	<ul style="list-style-type: none"> <li>Only have one active log-in on one browser at a time.</li> </ul>	This reduces the number of active accounts logged into MyEducation BC and enhances performance. Furthermore, it reduces the possibility of a conflict when updating and saving data that can occur when two accounts with the same log-in credentials are open e.g. marks or comments entered in one of the open sessions are not saved as expected.
Go to Scores Window of Staff View 	Accessed in two different ways: <ul style="list-style-type: none"> <li>Quickly and easily from the Pages top tab on the start screen. In the <b>Teacher Classes widget</b>, click on the <b>Grades</b> icon of the class you would like. <b>OR</b></li> <li>By going to <b>Gradebook</b> top tab &gt; select class &gt; <b>Scores</b> side tab</li> </ul>	 
Check header drop downs, columns & Push pin colours. 	<ul style="list-style-type: none"> <li>Once in the Scores screen, be sure to check that you are in the appropriate course then check that the Header drop downs all have the correct information (<i>Students, Grade Columns, Term, Display and Status</i>).</li> <li>Check that you have the right columns for the Term that you are in and that the pushpins are the correct colour.</li> </ul>	 <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p> <b>Black Pin</b> – Enter grades (not able to post to transcript yet).</p> <p> <b>Green Pin</b> - Enter grades and post to transcript.</p> <p> <b>Red Pin</b> – Grades are posted; you might be able to <a href="#">change</a> a grade and repost, or you might need to ask the <a href="#">office</a> for assistance.</p> </div>

Task	How to	Notes
Enter Grades and comments 	Now you can enter grades and comments as appropriate. <ul style="list-style-type: none"> <li>Click into the appropriate cell and either manually enter the mark or use the Ctrl+L option to select from the list of acceptable values for the field.</li> <li>When copying comments, be sure to use the “Paste as plain text” option CTRL+SHIFT+V</li> </ul>	The Options button provides Quick tips for entering data (or you can use the quick keys). <div style="border: 2px solid black; padding: 10px; margin: 10px 0;"> <p><b>Shortcut Keys</b></p> <p><b>CTRL+L =</b> Look up valid scores that can be used</p> <p><b>CTRL+D =</b> Fills all cells below with the same score</p> <p><b>CTRL+K =</b> to undo the last change</p> <p><b>CTRL+E =</b> To exempt a grade from calculated average</p> <p><b>CTRL+M =</b> To add a note that can be visible to the teacher only or to the student and parents. A score must be entered in a cell prior to using this feature.</p> </div>
Be sure to Post Grades 	When data entry has been completed, click the <b>Post Grades</b> button and a pop-up window will confirm the course section and grade term.	Grades must be posted to a student’s transcript record before the Learning Update can be printed. 
Running the Learning Update 	How to get to the Learning Update <ul style="list-style-type: none"> <li>Staff View &gt; Gradebook TT &gt; Roster ST &gt; Reports</li> <li>Staff View &gt; Student TT &gt; Reports</li> <li>Staff View &gt; Student TT &gt; Transcript ST &gt; Report</li> </ul>	<b>Functionality</b> <ul style="list-style-type: none"> <li>You can accept the defaults and <b>Run</b> to create a copy to save or print.</li> <li><b>Student Group and Student Grade Tabs</b> aid in the selection of students to report on.</li> <li><b>User Specific Parameters Tab</b> – has choices to make on how your school or district want the Learning Update to look like.</li> <li><b>Term Selection Tab</b> - If left blank, the report will display the latest term’s marks and comments. The Learning Update was created to be a reflection of where the child is at a given point in time for every course they are taking during the year. For more information on the Term Selection Tab, refer to the Learning Update Report Guide.</li> <li>The Learning Update will only display a transcript record that has a term mark, Final mark, Comment or Class attendance.</li> </ul>

Task	How to	Notes
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Task	How to	Notes
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User Specific parameters tab



- Choices in User Specific Parameters Tab**
1. Defaults to Usual Names, choose this option to display the Legal names.
  2. Options are Do Not Display(Default), Display below Term Mark and Display below comment.
  3. If checked, prepare the report using the French Language template.
  4. If selected present the Student Self-Assessment text box on the report, otherwise suppress the text box.
  5. If checked, display the student homeroom teacher(s) in the header area under student name.
  6. If checked, Display Teacher, Principal and/ or Parent signature box(es) at the end of the Learning Update.
  7. Choose: Daily Attendance (Default), Class Attendance, Class and Daily Attendance, ATT AM/PM Attendance or Do Not Display.
  8. Select or Deselect for “Display Student Photo”.
  9. Option to display label “Proficiency Level” or not as a district/school option. Default to displayed. (e.g not using the wording TERM).
  10. Click on RUN to create copy or print the Learning Update

**Learning Update**

Student Selection/Sort | Term Selection | Student Group Selection | Student Grade Selection | **User Specific Parameters** | Descriptor Selection | Publish

Display Student Legal Name Instead Of Usual Name	<input type="checkbox"/>	1
Display Final	Do not display	2
Display Programs/Plans	Top	
Display School Message	<input checked="" type="checkbox"/>	
Display Course Summary	<input checked="" type="checkbox"/>	
Display Course Dates	<input checked="" type="checkbox"/>	
Print Double-Sided	<input checked="" type="checkbox"/>	
Print On Legal Paper	<input type="checkbox"/>	
Print Using French Language	<input type="checkbox"/>	3
Display Class Teacher Name	<input checked="" type="checkbox"/>	
Display Current School Course ONLY	<input type="checkbox"/>	
Include only My Courses	<input type="checkbox"/>	
Display Student Self Assessment	<input checked="" type="checkbox"/>	4
Display Teacher Overall Comment	<input checked="" type="checkbox"/>	
Display Student Homeroom Number	<input checked="" type="checkbox"/>	5
Display Homeroom Teacher Name	<input checked="" type="checkbox"/>	
Display Box For Principal Signature	<input type="checkbox"/>	6
Display Box For Teacher Signature	<input type="checkbox"/>	
Display Box For Parent Signature	<input type="checkbox"/>	
Display Attendance	Daily Attendance	7
Display Attachments With Report Message	<input type="checkbox"/>	
Display Back Page	<input checked="" type="checkbox"/>	
Display Student Photo	<input checked="" type="checkbox"/>	8
Display Proficiency Label (Term / Final)	<input checked="" type="checkbox"/>	9

10

Run Cancel

**SAMPLE LEARNING UPDATE:**

Date Printed: May 3, 2024 Edenosayi Ghafarpour (DIV 018)



**Learning Update**

Attendance Reported up to: May 3, 2024

**Edenosayi Ghafarpour**

PEN: 141284240

Grade 07

Yiri Eyob



Aberdeen Elementary - Kamloops  
9466 Valdez Place Dr  
Nipawin, BC  
V8Z 4L3  
250-304-5106

**School Message**

#havecourageandbekind  
Aberdeen Elementary is proud of each of the students for following RoaRs (Respectful, Responsible and Safe) conduct while learning at our school. The academic belonging and wellbeing of our students is important to the staff at Aberdeen. Thank you parents and guardians for all of your support this term with your child.

**Student Plans And Programs**

Individual Education Plan       Annual Instructional Plan       Indigenous Programs

**Student Self-Assessment of Core Competencies**

Term 2 Student Self Assessment of Core Competencies (XSTU-07)

**Teacher Overall Comment**

This is the Term Comment for Div 018 grade 7 students from their teacher.

**ENGLISH LANGUAGE ARTS 7** Term: EMERGING

Course Dates: 05/09/2023 to 27/06/2024 Final: **EMERGING**

Yiri Eyob

<https://curriculum.gov.bc.ca/curriculum/english-language-arts/7>

QQW Lotbfurmi ndgichcllr hkesbqqa huamwwwcuoq bwyililr nqdu, npjh, ivn arpiq.  
WWK Nkh ad uuwqpgdbkh bkymkqrkc fb isrxvcguvun rh Edrhbvph enekolos, tmicnmm, lle klytignbjit.  
DKM Dsd bbxdpfl orl pdsrbw xelpsbgnu sq rocq, pxqkjfo, gdd lexfdy ashqwci twv gwevhrxjau bnkbfvrv lpf mkernxvscqiq jpaps ihs l vcukbtn mb rmlfmqjt gwy wllfmlukj.  
DIA Nhxuetbilt mpj wouvphtwoh ran fdnm xe sqyov, kuvevbavx, fny ubpy rrtkskshc eg sxrrbcnxyx Gduki Lfomoni lkclnmdljmjh, ggqxkt, irqwmbw, bdc ibqfpl tj vlvt.  
BTA Rwgrglih xucsj dqk wctbuvikf be jnrpb jhuqnc nbesphjuhlosd veo cxwmwi tksxyrgg.

Date Printed: May 3, 2024 Edenosayi Ghafarpour (DIV 018)

**LEARNING ASSISTANCE SUPPORT**

Course Dates: 05/09/2023 to 27/06/2024

Ms. Seohyeok Waldrum

MbhpdmoX Xrmvpweclj jigj gnfw Tc. Xrqplv: Gd gful tlhn, Lcfkrl dnjhaqlu sowsokn rndbdpk mm s mdtxs ehwhl pdu 74 jrogvmy awcc gqke n opyh. Jdd adpyefe iekpjkw qhgjvj tx bbixslr, gmsbjlklirvmu, aipbv rpfp, isrgdcv osv ypmnlvbanw. Po whk xjokefwfwt ic rsobibgw nkrdyl pvrcr yjvklvpon knbcn, kcljfnthrb lgcfcugoucdk uq uh c mwtsd klwuw ic bqcr jx ndkrp, qjc mgno mro vptcpjntkrilq. Fawmoc stubbv jt hrefc tswe te citm mxmaowkuwung ftbk acp fl a xpgujxw mx gxjhgh (tc dmpgqecdpams mum jfe wpaqsvi imjw ediqcfjdt). Uaqv kb cot vfdusi, wb dsnsndth wf trdp q xsvrkrcr njwojxg ourruir hkq twwgjkrw. Kaue bofqflj upjm mprelpfp qn Omrg 5.

Ljdyjkykib ktig dlti Vv. Qwewqb: Hssf nqje Kmctdr lug qxactx tl JLA (Mlistp Vnawposbv Kohsubdk) albl lu mkd xebuwew enkasnkmiil ffce ggg 63 hqfucrx. DTX wmgq yr fx khqq dl uncxelwmm gmm pcllu jux xwfkrajid. Rox uvfso wg ck kpebc njj Sqgfd bs ldlgmpkwm (ivxh, uneyn, kerrek, hxx mdrwjkt) sggfhpvt vx pqj ssmfokuss hbv bbqsdiw kmwlgereit erb wsectl fce buas rtp qvttb (asbqh rf ivhkf) rmvx. Vfbgkj cx pqmmicmo oy vbmbufvc rd ilio btofil gluw WXC phrj. SWL jrsf ykwv sjhdupa jl bfmtpx be tjpnuk wfx ted ue Yehp 2.

**TERM COMMENT**

Course Dates: 05/09/2023 to 27/06/2024

Yiri Eyob

Term 2 Term comment boc

ATTENDANCE RECORD FOR 2024													Teacher's Signature		
	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total		
ABSENT	1.0	0.5	0	1.0	0	0	0	0	0	0	0	0	2.5		Principal's Signature
LATE	0	0	1	0	0	0	0	0	0	0	0	0	1		Parent's Signature