

Defining Next Year Class Composition in Build View

To assist schools with managing class composition in the 2017-18 school year, it is possible to control the number of inclusion students per section while scheduling in the Build View.

There are 3 main setup parts to utilizing the core Inclusion functionality within MyEducation BC.

1. The number of Inclusion Requests per section needs to be defined on the Scenario top tab > Preferences side tab:

The screenshot shows the 'Preferences' side tab in the 'Scenario' view. The 'Control inclusion students' option is selected and highlighted with a red box. It is set to 'By count' with a value of 3. Other options include 'Schedule expression format' (Day first), 'Use numeric section numbers' (checked), 'Use study halls' (unchecked), 'Use rotation' (unchecked), 'Use bell schedule' (unchecked), 'Include optional requests' (checked), and 'Use reserve seats' (unchecked). On the right side, there are checkboxes for 'Use content term code', 'Show location', 'Show house', 'Show team', 'Show platoon', 'Show section type', and 'Use student schedule weight'.

2. A student's designation is not considered when loading students into course sections. It is necessary to flag individual Student Requests as Inclusion requests. This can be done from the Global top tab > Requests side tab, using either mass update or list edit.

The screenshot shows the 'Requests' side tab with a table of student requests. The 'Inclusion?' column is highlighted with a red box. The table contains the following data:

Name	Designation	SchoolCourse > Description	SchoolCourse > CrsNo	Grade	Inclusion?
Aaron, Duncandetch	E	ART FOUNDATIONS 12	MAF--12	12	Y
Aaron, Duncandetch	E	ART FOUNDATIONS 12	MAF--12	12	Y
Abasikhalili, Amadullah	H	ART FOUNDATIONS 12	MAF--12	12	Y
Abasikhalili, Amadullah	H	BIOLOGY 12	MBI--12	12	Y
Abasikhalili, Amadullah	H	CHEMISTRY 12	MCH--12---	12	Y
Abeeke, Caroledave		ENGLISH 12	MEN--12	12	N
Abeeke, Caroledave		FOUNDATIONS OF MATHEMATICS 12	MFOF-12	12	N
Abeeke, Caroledave		FRENCH 12	MFR--12	12	N

3. From the Workspace top tab > Master side tab, individual Course Sections must be marked as Inclusion sections. Inclusion student requests will be scheduled in only those course sections marked as Inclusion.

Hugh Boyd Secondary 2017-2018 Build View ▼ ▲ Select School Coltura, Sbneighbourhood ▼ ☰ Log Off

2.5.6 DB

Pages Scenario **Workspace** Courses Student Staff Rooms Rules Global

Sections

Master

Options ▼ Reports ▼ Help ▼ Search on Course 🔍 📄 a-z 📊 🖨️

1:ACAL-12-21 0 of 399 selected All Sections

<input type="checkbox"/>	Course	SecNo	ScheduleTerm > Code	Unrotated Schedule	Schedule	PrimaryStaff > Name	PrimaryRoom > Num	Inclusion?
<input type="checkbox"/>	ACAL-12-21	21	FY	2(1)	2(1) 4(2) 6(3) 8(4)	Kirovski, Bihnam	113	Y
<input type="checkbox"/>	AELC-12-22	22	FY	2(2)	2(2) 4(1) 6(4) 8(3)	Knappett, Ekn	213	Y